### **How We Can Help**

- New to the legal industry, your firm, or a management role?
- Are you a mid-level career professional who wants to change your profession or path?
- Dealing with involuntary job loss?
- Do you want to upgrade your career path?
- Are you a mid-level career professional who wants to do something different?
- Looking to semi or fully retire?

You have come to the right place!

As professionals, we can relate to you, and are here to mentor, guide, coach and help you avail yourself of this valuable chapter resource!



## Member Client Testimonials

"I had a chance to recently work with the PJSG and must say that professionalism, knowledge and assistance provided by the Group and its members is immeasurable. From review of the resume to mock interview process, the support provided by the members of the Group is helpful and meaningful in many ways. Santa Medina helped me review and fine-tune my resume and provided valuable insight into items that speak to potential employers. Melinda Hopkins, past Team Lead, devoted a lot of her time to reviewing the resume, conducting mock interviews and going over every aspect of the interview itself and potential future opportunities. Melinda went over various scenarios, made helpful suggestions, and set my mind at ease. With the help of PJSG I look forward to exploring various new career opportunities and highly recommend anyone in a similar position to reach out to PJSG."

"Francine Lahm, Team Lead for the Professional Journey Support Group, has been a wonderful mentor! She is compassionate and dedicated to setting individuals up for success. Francine has taught me so much valuable information and given me great career advice. Since working with Francine, I have been exposed to various opportunities and developed greater confidence with the experience I have gained throughout my career. I am delighted overall and excited as I continue to grow in my professional development."

"Midway through the COVID pandemic, having gained a great deal of additional responsibility, I knew I could do more. I contacted the Professional Journey Support Group. Francine was instrumental in revamping my resume and connecting me with people in the group to help polish my interview skills, provide me with guidance on how to answer difficult questions and advise me on how to tailor my resume for opportunities that may arise. I'm extremely grateful to PJSG for giving me the confidence, and for also reassuring me that the right job opportunity would come along, which it did."

"I had two pivotal moments in my business of law career. The first was joining ALANYC where I was given the tools and opportunity to lead. The second was working with the Professional Journey Support Group resulting in getting the job that matched my leadership skills. I am eternally thankful to PJSG and Lydia Moore-Riley for their dedication and investment in me."





# PROFESSIONAL JOURNEY SUPPORT GROUP



#### Who We Are

The Professional Journey Support Group (PJSG) is an award-winning program, which offers chapter members a completely confidential resource for career support and guidance.

The PJSG is a group of dedicated ALANYC members who provide guidance, support, coaching, HR knowledge and practical tools to help members move towards their goals. We have a passion to help others succeed. We also invite members who possess job coaching, resume building and/or interview skills, and can set aside a few hours per month to assist fellow colleagues, to join our team.

Conversations are fully confidential. Once you begin to work with one of our team members, we will take direction from you. Only with your permission will our discussions be shared with other members of the team. If you want to wish to solely share with your chosen team member or want to work with the team, we got you covered!

#### **Our Core Services**



#### **Career Strategy**

Resume review and creation to skills building, such as in-person and virtual mock interviews.



#### **Job Support**

Our team supports members new to the legal industry as well as those settling into a new role within legal administration.



#### **Industry Advice**

We offer members advice and encouragement as you learn to navigate the business of law.



#### **Our Team**



Francine E. Lahm

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**Anna Scarpa** 

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### Ready to Get Started? Contact Us Today!

