



Association of Legal Administrators | New York City Chapter

MEMBERSHIP OVERVIEW





About ALANYC

1977

Chapter Was
Founded

250+

Members

15+

Annual
Education
Sessions

7

Award-Winning
Special Interest
Groups and
Initiatives

The mission of the New York City Chapter of Legal Administrators (ALANYC) is to provide high-quality professional development programs in legal management and to afford collaborative member and business partner connections all in an effort to empower our members to lead the business of law.

The Chapter offers a full slate of educational opportunities, health & wellness programs, mentorship opportunities, sustainability initiatives, social initiatives and a special program that's geared toward supporting our members who are in a challenging stage of their professional careers, as well as opportunities to network with our Business Partners and each other.



Benefits

We offer a comprehensive array of programs and resources to meet the needs of our members.



Education

We provide a minimum of 15 educational sessions per year on trending topics, along with our signature Annual (all-day) Educational Symposium Exposition. ALANYC is an approved CLM provider. Many of our education sessions are CLM accredited. ALANYC is an approved SHRM recertification provider and awards SHRM credit for all accredited educational programs.



Networking

We hold regularly scheduled networking lunches and signature annual events, including a Business Partner recognition event, summer and winter parties, and charity events.



Mentorship

New members can be assigned a mentor to help make the transition into the Chapter more welcoming.



Community Forums

Our discussion forums allow members to exchange ideas and information in real-time. We offer community forums for members and members and business partners.



Job Referral

Our job referral service communicates openings to all New York City and neighboring chapter members.



Resources

Members have access to resources, forms, templates, and best practices through our members-only portal.



Business Partner Engagement

The Chapter runs an impressive Business Partner Program with legal industry companies that sponsor the Chapter's annual programming.



Special Interest Groups

Special Interest Groups (SIGs) bring together members with common roles and interests to network, share challenges and collaborate on best practices.

Firm Weekly Meet Up

This SIG provides great value to members who work in different firm sizes or anyone with an interest in attending. The group discusses topical issues that are unique to a small firm with help from experts in our Business Partner membership.



Professional Journey Support Group

The Professional Journey Support Group (PJSG SIG) assists members who experience challenges such as involuntary termination or lay-offs in their careers. Services offered range from resume review/creation, interviewing techniques to skills building. The PJSG team is made up of Chapter members with a passion who possess skills in coaching, high level HR, and more.



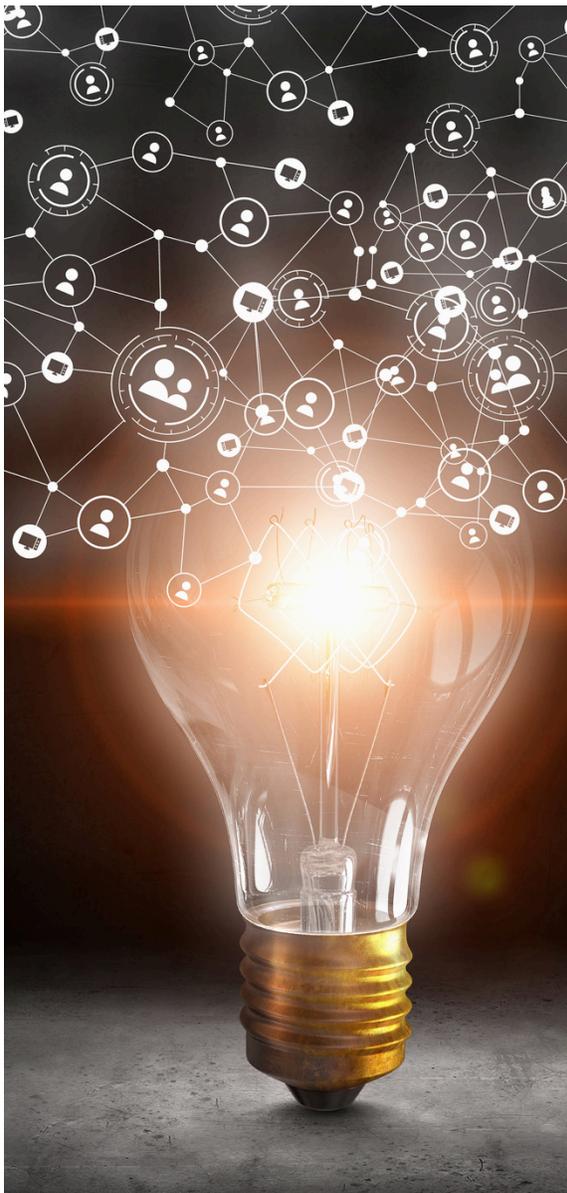
Future Leaders Group

This provides a unique opportunity for members to collaborate with the Chapter's current leadership in a casual setting to develop enhanced leadership skills, with an eye towards increased professional and Chapter involvement.



Award-Winning Initiatives

Our Chapter has a robust Corporate, Social Responsibility (CSR) Program. We are proud to have several programs awarded ALA IDEA Awards, which recognize unique and innovative programs, services and events that improve ALA chapters and/or legal communities.



Community Service

We hold annual charity events and volunteer opportunities to benefit local charities. Through our C.O.R.E. (Career Opportunities Through Resources and Education) initiative, we host an annual career day for high school students.

DEIA

A robust DEIA program encompasses our diversity Mission Statement, education sessions, diversity calendar, book club and our one-of-a-kind diversity newsletter, *PRISM*. The DEIA team won a National Award in 2025.

*fit*ALANYC

*fit*ALANYC™ provides members with opportunities for exercise and yoga, mental health awareness, and nutrition workshops - focusing on the mind, body & soul.

Sustainability

Our Sustainability initiative includes programs on sustainability issues, the SustainALANYC newsletter and an annual sustainability fair.



Membership Levels

The Chapter year runs from April 1 to March 31. Guided by a membership strategic plan, the President selects a passionate member of the Board to lead the Chapter's recruitment and retention efforts. This includes two annual membership recruitment drives and other sustained and ongoing recruitment efforts that support inclusion and engagement.

Regular Member \$295

A member who is in good standing with National, who meets regular membership criteria as outlined in the Chapter Bylaws. The annual Regular Membership entitles you to the full suite of benefits.

Hardship Member \$75

ALANYC is pleased to offer a financial hardship plan to members who are unemployed or temporarily disabled, and who are in good standing with National and meet Regular Membership criteria. Any hardship plan dues must be paid in full. Members granted a hardship plan receive such status for a period of one (1) year and can reapply during the next membership renewal period. Members who renew with the hardship plan will continue to receive the full suite of member benefits.

Student Member \$25

A person currently enrolled full-time or part-time in a degree program and is interested in pursuing a career in the business of law. Proof of student status is required. Annual Student Membership entitles you to limited benefits.

Secondary Member \$100

A member who is in good standing with National and is a current member of another ALA chapter. Proof of the primary chapter membership is required. Secondary Membership entitles you to limited benefits.

Retired Member \$75

A member who is in good standing with National and is no longer actively working because of retirement. Requests for retired status will be reviewed and granted by Chapter's Executive Board. A member granted retired-member status entitles you to limited membership benefits. Retired-member status will be granted for a period of one (1) year and such members can reapply for retired-member status during the next membership renewal period.

Questions about
membership?

Email our team at:
info@alanyc.org.



Why Join ALANYC?



- Increased visibility
- Improve existing/building new leadership skills
- Opportunities for leadership
- Enhance social, mentoring, budgeting, event planning and writing skills
- Develop public speaking skills
- Improve people skills
- Exponential learning opportunities
- Build relationships with ALA colleagues in other Chapters/regions/countries
- Networking opportunities
- Awareness of social issues e.g. sustainability
- Exposure to and awareness of diversity and inclusion issues, policies and best practices
- Access to trending education and best practices
- Access to a wider network of colleagues, subject matter experts and Business Partners
- Prepare for future laws and policies that will impact the business of law
- Opportunities to serve on the National and/or International Level
- Chance to earn ALA's CLM designation — opportunity to study with peers in preparation for the CLM exam
- Opportunity for career growth among peers in a safe space
- Access to mentors and sponsors who can move your career
- Create lifelong meaningful relationships
- Opportunities for increased self-confidence



Membership Value

MEMBERSHIP		COST
All-inclusive membership in ALANYC		\$295
Membership in ALA		\$419
Overall investment in ALA/ALANYC		\$714
TANGIBLE BENEFITS INCLUDED IN YOUR MEMBERSHIP FEE		COST
Minimum of 15 education sessions at \$125 each		\$1875
Four networking sessions at \$150 each		\$600
1 Symposium included in membership fee		\$500
1 Summer Party		\$250
1 Winter Party		\$300
1 Managing Partner Luncheon		\$300
Business Partner Recognition Event		\$250
Less Current Cost of Membership		\$295
Approximate Cost Per Member to ALANYC		\$3780
INDUSTRY COMPARISON		COST
Cost of membership in SHRM/NIV		\$229
Cost of membership in AMA		\$149
Cost of membership in IFMA		\$389
Cost of membership in ARMA		\$175
Cost of membership in LMA		\$635



Ready to Get Started?

Scan the QR code to
complete the online
application. It's that easy!



Get in Touch

 **WEBSITE**

www.alanyc.org/join

 **SOCIAL MEDIA**

Follow and Engage!

LinkedIn: @alanyc

Instagram: @ala_nyc

Facebook: ALA NYC

 **E-MAIL**

info@alanyc.org

 **MAILING ADDRESS**

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